

I N F O R M A T I O N

about the way of the economic operators registration and assignment of the EORI number in the Czech Republic

The Commission Regulation No. 312/2009 which amends the Commission Regulation No. 2454/93 laying down provisions for the implementation of Council Regulation No. 2913/92, Community Customs code (hereafter referred to as „Regulation 312“). was published on the 16th April 2009 and is applicable as of 1st July 2009.

The above mentioned Regulation 312 sets out the obligation for economic operators to be registered into the Economic Operators Registration and Identification System (hereafter referred to as „EORI register“) in cases, when

- a) the subject of the EU member country trades with subject from so called third country, i. e. country outside of the EU, or
- b) economic operator from third country trades with subject of the EU member country.

Authorized state authorities of the EU member countries will assign in terms of this registration so called EORI number. Czech customs authorities are authorized in Czech Republic for this purpose. EORI number will be the unique identifier for the economic operator for all communications with any EU customs authorities within all activities covered by customs legislation.

The obligation of using the EORI number has begun on 1st July 2009.

Registration process

The economic operators are obliged according the above mentioned Regulation 312 to apply at the customs authority of the Czech Republic for registration and assignment of the EORI number.

Authorized customs authorities will register following subjects:

- a) legal persons established on the territory of the Czech Republic,
- b) natural persons – entrepreneurs established on the territory of the Czech Republic,
- c) legal persons established outside of the EU customs territory,
- d) TIR carnet holders established outside of the EU customs territory.

The following subjects cannot be registered in the Czech Republic:

- a) legal persons established in other EU member state; these subjects must be registered in the member state of their establishment.
- b) they have already been registered in any other EU member state regardless of their establishment.

Very important condition of the registration is the legal status of the economic operator.

Example:

Parent company is established in Ireland, „daughter“ company is established in the Czech Republic.

1. Parent company must always be registered in Ireland, this company is obliged to use the Irish EORI number for all communications with any EU customs authorities.

2. a) If „daughter“ company in the Czech Republic has the legal status this company must be registered in the Czech Republic and it is obliged to use its own EORI number for all communications with any EU customs authorities.

b) „Daughter“ company without the legal status must not be registered in the Czech Republic and this company is obliged to use its parent company EORI number, i.e. the Irish EORI number.

The economic operator applies at the customs office for registration into the EORI system. It fills in the requested data in the application form and expresses its agreement or disagreement with the publication of its EORI numbers, trade name and registered office of its company on the web site of the European Commission.

A company with its establishment outside the customs territory of the EU encloses the Companies Register abstract + its official translation into the Czech language. This abstract can be replaced by the certificate of the Embassy or Consulate, again together with the translation into the Czech language.

Every company may be represented on the basis of the certified letter of attorney.

Application for the assignment of the EORI number is not liable to any administrative fees.

INSTRUCTIONS

for filling-in the application for registration and the assigning of the EORI numbers

Preliminary remark: applicant is obliged to fill up all data with below mentioned exceptions. There are some important hints concerning the points where one may be misunderstood.

Part „ A" is filled in by entrusted Customs officer.

Part „ B" is filled in only by applicant – natural person / entrepreneur

Point 1 – Name and family name of the applicant

Point 2 - Applicant's *habitual residence*

No., street

City

Country code and zipcode

Point 3 – country code and No. of the applicant's ID card or passport

Part „ C" – to be filled in by the legal person

Point 1 – trade name

Point 2 – registered office:

No., street

City

Country code and zipcode

Part „ D" – to be filled in each time

Point 1 – company registration number assigned in its country of establishment (if any)

Point 2 – VAT number or numbers (Czech VAT number as well as the other EU VAT numbers)

Point 3 – legal form (joint stock company, Ltd. etc.)

Point 4 – date of establishment

Point 5 – type of the applicant's person

- a) natural person - entrepreneur
- b) legal person
- c) association of persons

Point 6 – person to be communicated

Name and address (address only if different from the registered office)

Phone number, fax number, e-mail address (at least one of them)

Point 7 –national identification number assigned to the given person established outside of the EU customs territory for the customs purposes in the third country (country code of 2 letters and up to 15 characters)

Point 8 – NACE code of the principal activity of a business

Point 9 – agreement with the publication of the EORI number, trade name and registered office on the web site of the European Commission

Remark: possible disagreement with the publication does not cause the disclaiming of the register application

Point 10 – No. of the TIR carnet holder (if any)

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(form C C C / A A A / H H H H H H H H H H

where C C C country code (3 letters)

A A A code of the TIR carnet holder national association (3 digits)

Up to 10 digits – TIR carnet holder code)

Done at ,on

Praha dne 21.10.2009

General Directorate of Customs
Customs Dept.
Budějovická 7
CZ-140 96 Praha 4
Czech Republic

e-mail: CZ_EORI@cs.mfcr.cz

Ž Á D O S T / A P P L I C A T I O N

o registraci a o přidělení identifikátoru hospodářského subjektu (čísla EORI)
for the registration and the assigning of the economic operator's identifier (EORI number)

Č.j.:

Vyřizuje:

A vyplní celní úřad / to be filled in by the customs authority

Přidělené číslo EORI / Assigned EORI number :

C	Z													
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V / Done atdne / (date)

.....
(razítko a podpis)

B vyplní žadatel – fyzická osoba/podnikatel / to be filled in by the natural person - entrepreneur

1 - Příjmení a jméno žadatele / Name and family name of the applicant:

2 - Adresa obvyklého pobytu žadatele / Applicant's *habitual residence*:

ulice a číslo / No., street

město / city

kód státu a směrovací číslo / country code and zipcode

3 - Průkaz totožnosti žadatele - kód státu vydání a číslo průkazu totožnosti / country code and No. of the applicant's ID card or passport :

4 - Rodné číslo / personal identification number :-.....-...../.....

C vyplní žadatel – právnická osoba / to be filled in by the legal person

1 - Název subjektu (žadatele) / Trade name:

2 - Sídlo subjektu žadatele / Registered office:

ulice a číslo / No., street

město / city

kód státu a směrovací číslo / country code and zipcode

D vyplní žadatel – fyzická i právnická osoba / to be filled in each time

1 - Identifikační číslo (IČ) / company registration number:

2 - Daňové identifikační číslo (uvádí se všechna DIČ - tuzemská i z ostatních členských států EU, které má přidělena plátce DPH) / VAT number (to be filled in with all of the assigned VAT numbers regardless of the EU country of the assigning):

3 - Právní forma (a.s., s.r.o. apod.) / Legal form (joint stock company, Ltd. etc.) :

4 - Datum zahájení podnikatelské činnosti / Date of establishment:

5 - Typ osoby / Type of the person:

- a) fyzická osoba – podnikatel / natural person - entrepreneur *)
- b) právnická osoba / legal person *)
- c) sdružení osob / association of persons *)

6 - Kontaktní údaje / Contact data (person to be communicated):

Jméno a adresa pracoviště (adresa jen tehdy, je-li odlišná od sídla firmy) / Name and address (address only if different from the registered office)

Telefonní číslo, faxové číslo, e-mailová adresa (alespoň 1 z nich) / Phone number, fax number, e-mail address (at least one of them)

7 - Národní identifikační číslo přidělené určené osobě, která není usazena na celním území Evropského společenství, pro celní účely v třetí zemi, se kterou existuje platná dohoda o vzájemné správní pomoci v celních otázkách (dvoumístný kód země + an..15)

8 - **Čtyřmístný** číselný kód **hlavní** ekonomické činnosti v souladu se statistickou klasifikací ekonomických činností (tzv. NACE) / NACE code of the principal activity of a business [http://www.czso.cz/csu/klasifik.nsf/i/klasifikace_ekonomickych_cinnosti_\(cz_nace\)](http://www.czso.cz/csu/klasifik.nsf/i/klasifikace_ekonomickych_cinnosti_(cz_nace))

9 - Souhlas se zveřejněním čísla EORI, názvu a sídla nebo jména a bydliště na webových stránkách EU / Agreement with the publication of the EORI number, trade name and registered office on the web site of the European Commission:

Souhlasím / I agree Nesouhlasím / I disagree *)

*Pozn. Vyjádření souhlasu se zveřejněním uvedených údajů usnadní žadateli proces celního řízení v případech nedostupnosti Centrálního rejstříku EU, nesouhlas není důvodem k zamítnutí registrace.
! Possible disagreement with the publication does not cause the disclaiming of the register application*

10 - Evidenční číslo držitele karnetu TIR / No. of the TIR carnet holder (if any):

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11 – Předloženy k nahlédnutí následující doklady / Documents enclosed for inspection:

- výpis z obchodního / živnostenského listu / Abstract of the Companies Register *)
- osvědčení o registraci k DPH (povinné u plátců DPH v ČR) / Czech VAT registration act *)
- rozhodnutí o přidělení VČP (vlastního čísla plátce / VAT payer number assigning act *)

V / Done atdne / (date).....

.....
jméno, příjmení a podpis žadatele,
razítko / Name and family name,
signature, stamp if available

*) nehodící se škrtněte